

Common Questions

1. *How do I withdraw?*

Pick up an official withdrawal form at one of the following offices: Registration, Information, or Financial Aid in Building 50, or the Counseling Center in Building 15. Check in with the Financial Aid office **Then** return completed form to the Registration window in Building 50.

2. *Will this affect my Financial Aid for the next quarter?*

Yes, you will be placed on Financial Aid Hold status, but you have the opportunity to petition for reinstatement of financial aid.

3. *Will I have to pay any money back?*

The student is required to repay any unearned funds which the school is not required to return. See *What If I Withdraw* for more information about “unearned” funds.

4. *What happened to my tuition refund?*

The refund reflected on your class schedule pertains to students not receiving federal or state financial aid.

5. *What if I can't pay?*

Contact the Financial Aid Office for available options if you are unable to pay your debt.

6. *What if I had to withdraw due to circumstances beyond my control?*

You still must repay any financial aid funds that were unearned, and you will still be placed on Financial Aid Hold status for future quarters.

Spokane Community College

FINANCIAL AID OFFICE

1810 N GREENE ST

BLDG. 50

SPOKANE, WA 99217

509-533-7017

WWW.SCC.SPOKANE.EDU



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*I Have Financial
Aid and Need to
Withdraw.
Now What?*

Spokane Community College
Financial Aid Office

What if I Withdraw?

Students who receive certain types of federal and state aid and withdraw from school are subject to the Return to Title IV aid regulations. (Federal law requires that a student must earn the aid that they receive.) When a student withdraws from school, SCC is required to determine the amount “earned” using the Return to Title IV regulations. This calculation is based on the number of days the student attended divided by the number of days in the term for which the aid was disbursed.

If a student completes more than 60% of the quarter, all aid has been earned. Return of both federal and state funds is required for all students who withdraw, stop attending, or fail all classes attempted prior to completion of 60% of the quarter.

- The unearned portion of the tuition will be returned to the appropriate Title IV program. The college will then bill the student for the amount of tuition that was returned in excess of the SCC refund policy.
- The unearned portion of the aid that was disbursed directly to the student will also be calculated. If applicable, the student will owe repayment to the Title IV programs. The student will receive an overpayment letter and will be given 45 days from the date of the letter to make payment arrangements. If no payment arrangement is made, the student becomes ineligible for further federal or state aid and the debt will be referred to the appropriate agencies for collection.

How Financial Aid Affects Refunds

Refunds for students who do not have financial aid will be issued in accordance with the SCC’s refund policy as stated in the quarterly class catalog.

Refunds for students with federal aid will be calculated using the required Return to Title IV formula. Any refund will then be returned in the following order:

- Unsubsidized Federal Direct Loan Program
- Subsidized Federal Direct Loan Program
- Federal Pell Grant
- Federal Academic Competitiveness Grant
- Federal Supplemental Education Opportunity Grant
- State Need Grant
- Other programs providing aid
- Student

Post-Withdrawal Disbursements

If you did not receive all the funds you earned, you may be entitled to a post-withdrawal disbursement. This will be determined with the Return of Title IV calculation, and you will be sent an acceptance letter.

If you accept post-withdrawal funds, you will be subject to the Financial Aid Satisfactory Progress Policy like any other Title IV recipient.

Sample Withdrawal

Example: A student received a total of \$2593 in aid: (a Pell Grant for \$1437 and a federal subsidized loan for \$1156). Institutional charges for the term totaled \$917.90. The student completed 18 calendar days of the 85 days in the term.

Amount for School to Return:

- A. Days completed / total days in quarter = % completed
 $(18 / 85 = 21.2\% \text{ completed})$
- B. % completed (A) x total aid = aid earned
 $(21.2\% \times 2593.00 = 549.72)$
- C. Total aid – aid earned (B) = amount to be returned
 $(2593.00 - 549.72 = 2043.28)$
- D. $100\% - \% \text{ completed (A)} = \% \text{ aid unearned}$
 $(100\% - 21.2\% = 78.8\%)$
- E. Institutional charges x % aid unearned (D) = amount for school to return
 $(917.90 \times 78.8\% = 723.31)$

Amount for Student to Return

- F. Amount to be returned (C)
– amount for school to return (E)
= total amount for student to return
 $(2043.28 - 723.31 = 1319.97)$
- G. Total loans disbursed
– amount for school to return (E)
= student’s loan repayment
 $(1156.00 - 723.31 = 432.69)$
- H. Total amount for student to return (F)
– student’s loan repayment (G)
= initial amount of grants for student to return
 $(1319.97 - 432.69 = 887.28)$
- I. Total grant award x 50% = amount of grant protection
 $(1437.00 \times 50\% = 718.50)$
- J. Initial amount of grants for student to return (H) – amount of grant protection (I)
= student’s grant repayment
 $(887.28 - 718.50 = 168.78)$