COURSE OVERVIEW

To access your course(s), click the course name in the Courses nugget of your personal home page. You can navigate through your course information using two sets of tools: the course guide or the navigation tabs.

COURSE GUIDE

The Course Guide provides a mapped structure of your course. A highlighted, bolded word indicates your current location. You can select any hyperlinked name within the map structure to move to that location in your course. To open the Course Guide, click the Guide bar located next to the Home icon. To close, click the Guide bar again.
NAVIGATION TABS

When you open a course, a set of navigation tabs will appear across the top of your window. Each tab references a specific type of information about the course. As you move through the tabs, a Bread Crumb trail shows your current location within the course.

Navigation tabs available for your course include: Course, Calendar, Lessons, Resources, Communicate, Report, Automate, and Manage. Please note that the navigation tabs that appear in your role as an instructor differ from the navigation tabs that are visible for a student. Each is described below. (For information on viewing your course from the student perspective, see the instructions for “The Eyeglasses: Experiencing the Student View.”)